

Hessle Grange Medical Practice

REGISTRATION PROCESS

We accept new patients who reside within our catchment area, who are not currently registered with a GP in the Hessle catchment area. The practice catchment area is that west of the Hull which includes the villages and townships of Hessle, Anlaby, Anlaby Common, Kirk Ella, Swanland, North Ferriby, Welton and Melton.

To register as a patient you must complete an application form (ADULT or CHILD) in full for each member of the household and submit along with a copy of your proof of identity and proof of address.

A combination of the following will be accepted as proof of identity and proof of address (it is preferable that one item of photo ID is provided along with one document containing your address).

- *Passport*
- *Driving licence*
- *Identity card*
- *Birth certificate*
- *Marriage certificate*
- *Medical card*
- *National Insurance number card*
- *Paid utility bills*
- *Bank/building society cards/statements*
- *Letter from Benefits Agency or benefit book etc.*
- *Tenancy agreement*
- *P45/P60*
- *Papers from the home office*
- *Payslip*

PLEASE NOTE: OUR PRACTICE LIST IS PARTIALLY OPEN AND WE ARE LIMITED TO THE NUMBER OF PATIENTS WE CAN REGISTER EACH MONTH. Please note - if you are currently registered with a GP in the Hessle catchment area we are unable to accept your application until our list is fully open.

Your application will be rejected if:

- you fail to complete all sections in full
- you fail to attach a copy of proof of identity and proof of address
- we have reached the allocated number of registered patients for that month
- you are currently registered with a GP in the Hessle catchment area

What to do next:

- Make sure you have completed all sections in full.
- Attach a copy of your proof of identity and proof of address.
- *Do not email or hand your forms in at the reception, due to the Pandemic we are only accepting applications received via the postal service.*
- *Please post addressed to:*
The Registration Clerk, Hessle Grange Medical Practice, 11 Hull Road, Hessle, HU13 9LZ

Registration - Refusals

The practice cannot accept registrations from patients if the list is currently 'closed'.

Under 18's must register with a parent or guardian.

The practice may on other rare occasions refuse to accept registrations but will not do so on grounds that relate to the applicant's race, gender, social class, age, religion, sexual orientation, appearance, disability or medical condition.

Patients who have been removed from the practice list as a result of abuse or aggressive behaviour or have been removed or have left because of a breakdown in relationships, between the GP and patient will not be re-registered.

Patients who are refused registration should contact NHS England, PO Box 16738, Redditch, B97 9PT or telephone the Customer Contact Centre on 0300 311 22 33 or email: england.contactus@nhs.net for help with finding an alternative practice.

For general information on GP surgeries in your residential area go to www.nhs.uk click on GPs and enter your postcode.